

**Annexure 01- Eligibility Criteria****Eligibility Criteria Compliance to be directly met by the bidder**

S. No	Eligibility Criteria	Complied (Yes/No)	Supporting Required
1	Should be a Government Organization/ PSU/ PSE or a partnership/ proprietorship/ public/private limited company		Documentary Proof to be attached (Certificate of Incorporation)
2	The Bidder should have been in existence for a minimum period of 3 years in India. The Bidder should not have been blacklisted by any Government department/PSU/PSE/Company in India at the time of the bid submission.		Letter of Incorporation and also documentary proof confirming the same.
3	The Bidder should have a minimum average turnover of Rs 10 Crore in last three financial years and positive Y-o-Y growth over last 2 financial years as per the audited financial statement. i.e. FY 2015-2016 and FY 2016-17.		Audited Financial statements for the financial years 2014-15, 2015-16 and 2016-17. Certified letter from the Chartered Accountant.
4	Should be generating operating profits or has positive networth** in at least two years during the last three financial years.		Audited Financial statements for the financial years 2014-15, 2015-16 and 2016-17. Certified letter from the Chartered Accountant
5	The proposed HRMS Solution should have been implemented and running live in at least 3 commercial banks/FI/Corporate with a combined user base of 25000 users for the HRMS, in last 3 years and have the ability to scale up to 1,00,000 users		Copy of Purchase Order or Other documentary proof
6	The proposed HRMS Solution existing implementation should include Mobile Solution		Letter of confirmation (self certified letter)

S. No	Eligibility Criteria	Complied (Yes/No)	Supporting Required
7	Bidder should have direct support offices in Mumbai and Delhi/NCR. In case direct support office of the bidder is not present in Delhi NCR / Mumbai then an undertaking to be provided by the Bidder stating that direct support would be provided by the bidder at Delhi NCR / Mumbai whenever desired by the		Letter of confirmation (self certified letter)
8	Bidders must have application development, support and helpdesk setup in India.		Letter of confirmation (self certified letter)
9	The Bidder should have processing/cloud setup of both primary and disaster recovery centre in India and business continuation plan in place as per best practices of industry for restoration of Services.		Copy of the relevant certificates or Assessment certificate from Auditing agency.
10	Bidder must be ISO 9000 certified or above		Copy of the relevant certificates
11	The Bidder must have experience of at least one migration exercise of a similar setup in India.		Copy of the relevant Document

\*\* Networth is to be calculated as: Capital Funds (Paid up Equity Capital + Paid up preference Shares + Free Reserve) – (Accumulated Balance of loss + Balance of deferred revenue expenditure + Other intangible assets)

All dates if not specified to be applicable from the date of the RFP.

Authorized Signatory

Name:

Designation:

Vendor's Corporate Name

Address

Email and Phone #