

Bob Financial Solutions Limited RFP no. XXXX

Instructions for Filling up

- 1 "Sr. No." - Serial Number of the Requirement Provided by BOBFSL. The vendor must not change any information in this column
- 2 "Particulars" - The detailed Requirement. The vendor must not change any information in this column.
- 3 "VS" - Vendor Scores – The vendor would be required to provide an appropriate score to each requirement requested for as per the following Table

VS	Description	Score
S	Standard feature. Required features readily available and to be provided by	10
C	Customization required. Vendor will provide the customization with the	5
U	Unavailable. Functionality is not available and will not be provided by the	0

- 4 "VC" - Vendor Comments - The vendor is free to provide any Comments he wishes.
- 5 "FS" - Final Score - The Company will award score basis demonstration by bidder for that particular line items.
- 6 "CC" - Company Comments - The Comments , if any by the company for its internal use

Notes

- 1 The vendor is expected to include the customisation effort required to provide the above functionality in the price quoted, therefore the cost should include all the requirements where the score provided is "C"
- 2 In case the vendor fails to provide a "Vendor Score" against any of the line items the response would be considered as incomplete and the Company will assign a score of 0 to the line item.
- 3 The vendor is expected to provide the response by filling up the columns "Vendor Score" and "Vendor Comments" only. The vendor is advised not to make any changes to any information on the RFP documents for example insert a row or delete a row or modify any other information like change ratings, change the functionality required, etc.

4 Every requirement needs to be treated as an individual requirement and should not be clubbed with any other requirement and the vendor needs to provide a "Vendor Score" for that individual requirement, in case the vendor clubs the requirements the response would be treated as incorrect